

St. John's Episcopal Church

610 Young Street

Melbourne, FL 32935

Vestry Minutes

April 20, 2023

**Present:** Jackie Bond, Amy Lacy, Kathy Oas, Eric Turner, Jim Williams, Katie Wilson

**Zoom:** Steve Bradley, Jack Kenworthy, Deborah Miller-Caldwell

**Absent:** Skip Alcorn, Susan Badgio, Elizabeth Chludzinski, Jamie Hamilton

The meeting was called to order by Father Eric at 7:06 in person and via Zoom with prayer and petitions for parishioners Ginny, Brenda, Keith, Sam, Danielle and Theresa and Bill; and also for Bishop Brewer as he prepares to retire and Justin as he prepares to become our new Bishop. (Kathy Oas will contact Theresa and Bill about filling in for them in their cleaning duties).

**Study:** Revelation 2:1-7

**Minutes from February 16, 2023 Vestry Meeting:** A motion was made, seconded, and the minutes were approved by unanimous vote.

**Minutes from March 16, 2023 Vestry Meeting:** A motion was made, seconded, and the minutes were approved by unanimous vote.

**Treasurer's Report:** Steve Bradley presented the finance report for the month and year of March 31, 2023. Financials contained Summary Comments, Cash on Hand, The Financial Summary, Cash Flow, Restricted Funds Summary, Outreach Contributions and a summary of the St. John's Endowment Fund.

1) Total Cash on Hand is \$158,425. Revenues for the month were \$19,600.69 against expenses of \$18,916.38. Revenues for the month were in excess of the expenses by \$684, reducing the year to date deficit to \$8,467.

2) The restricted funds account ended the month with a balance of \$66,035.20. Transferred from the Restricted into the Operating Account was \$3,487 of monthly annual pledges and Wavecrest monthly rent for \$975 and prepaid utilities for \$88.19.

3) 2023 Outreach to date is \$5,006 with this month's collection going to Pregnancy Resources in the amount of \$613.00. Children's Hunger Project which was omitted previously was added with contributions totaling \$525.

4) The Endowment Fund final balance for the end of March is \$8,787.23.

5) Request any church contractor if they will require a 1099/1096 so Realm can be flagged accordingly.

Three expenses were switched to the Restricted Funds. Organ tuning and servicing was switched to the Restricted Organ Fund because it was already an approved expense in the Restricted account. 2 door repair invoices were switched to the Restricted Capital Projects account for the same reason.

Deborah states lease needs to be signed for Shady Lane House.

Two fire and liability insurance bills are paid in 1<sup>st</sup> quarter which hurts those financials. May and June should be better and hopefully the months after.

Steve Bradley announces this will be his last Vestry meeting as he closes on his new house (in NC) on the date of the next Vestry meeting. Father Eric and the Vestry thank Steve for his 15 years of service. Steve will send in his resignation over the weekend. With this resignation, Elizabeth Chludzinski becomes the Treasurer.

A motion was made, seconded, and the Vestry approved the Treasurer's Report, subject to audit.

**Choir Microphone:** Fr. Eric has ordered a new microphone for the choir loft. There's an outside possibility that there's something wrong in the cabling which will be determined after the microphone is installed. The cost is \$600.00. Fr. Eric put forth a motion to approve the purchase of the microphone for \$600.00 to be taken from the Memorial Fund (Restricted account). The motion was made, seconded, and approved by unanimous vote.

**Senior Warden Report:** Memorial Garden is showing improvement. Work day chores for the garden are painting the benches and cleaning the fence. Amy questions if the side gate can be locked. The answer is 'no' because Jack needs access to mow the lawn and people who park in the back use it to get into the church on Sundays.

**Junior Warden Report:** 2 potted plants (Crown of Thorns) have been planted in the Memorial Garden. Scott Koch will come May 5<sup>th</sup>, between 8:00am and 10:00am. Amy will meet him. He will repair leaks in pipes and hoses, flush out sprinkler heads, set timer, and check system. The cost is \$400+. We need to have control over the box. Only Deborah, Father Eric and Amy should have the key. The sprinkler system has 3 zones. Park not included. Deborah suggests, although it's the Vestry's decision, that we do not water the park, just mow it. It needs some trees taken down and some planted. Fire ants are a problem but it is very expensive to treat for fire ants.

Shady Lane door still not right. Deborah will be meeting with someone Friday, who is licensed and insured. If he does a good job then Deborah will hire him for a few more things.

Flag was replaced by the Scouts.

Workday is April 29<sup>th</sup>. Sign up sheet is in the parish hall.

**Rector's Report:** Fr. Eric encourages everyone to come to the Workday on April 29.

Fr. Eric will send out emails to the Vestry as a first shot to invite us to join the Realm system. We will log in and create an account on the website, onrealm.org. After

creating an account the app may be downloaded using the same user name and password. After the Vestry, Fr. Eric will start rolling it out to the rest of the congregation. The reason for doing it this way is so that he won't be inundated with questions all at once.

Fr. Eric asked who will be here while he's on in Uganda, July 7<sup>th</sup> through 25<sup>th</sup> and on vacation August 14<sup>th</sup> through 29<sup>th</sup>. The following will be here Deborah, Elizabeth, Terry and Kathy.

August Vestry meeting moved to August 10<sup>th</sup>. The treasurer's report may not be ready, but if Kathy Oas, Sr. Warden, needs to she may call for a special meeting. The September meeting is the 21<sup>st</sup>, not the 12<sup>th</sup>.

Concert series this Sunday, the 23<sup>rd</sup> with Andi and Bonnie Harrington. Social media is gaining traction with over 600 likes. Sloopy Joes and chips with cookies for dessert and drinks will be served. The next Concert in the Park will be May 21<sup>st</sup> with the Harbor City Harmonizers.

Tapping the Big Questions: There has been two so far with the same group for both times. What is needed is for people to bring friends.

Mini-retreat follow-up. 1) Still don't have volunteer to take pictures for directory. A parishioner has volunteered to pay for professional photographer. 2) need to decide if we want to have Christmas caroling with hot chocolate 3) Blessing of the Animals - Jackie is looking into venues. Best option may be Eau Gallie Square in conjunction with another event. Blessing of the Animals typically takes place around the Feast of St. Francis.

Following prayer the meeting was adjourned at 8:37pm.

Respectfully submitted,  
Amy Lacy