

St. John's Episcopal Church
610 Young Street
Melbourne FL 32935
Vestry Minutes
January 19, 2023

Present: Skip Alcorn, Susan Badgio, Steve Bradley, Linda Fletcher, Deborah Miller-Caldwell, Kathy Oas, Eric Turner, Katie Wilson

Absent: Jamie Hamilton, Penny Perian

Guest: Jackie Bond

The meeting was called to order by Father Eric at 7:09pm in person and via Zoom, with prayers and remembrances for family, friends, church members and loved ones of the Vestry and the congregation.

Study: 1 Timothy 5: 17-25: Be deliberate. Try to identify problems early.

Minutes from December 2022 Vestry Meeting: A motion was made, seconded, and the minutes were approved by unanimous vote.

Treasurer's Report: Steve Bradley, Treasurer, presented the finance reports for the month and year ending December 31, 2022. Financials contained Summary Comments, Cash on Hand, the Financial Summary, Cash Flow, Restricted Funds Summary, 2022 Outreach Contributions, and a summary of the St. John's Endowment Fund.

Total Cash on Hand is \$165,402. Revenues for the month were \$23,045 against a budget of \$32,628 less than budget by \$9,583. Note: the budget revenue amount included \$10,000 for the Spanish Ministry, which did not materialize in 2022. Expenses for the month, were \$15,062, less than budget by \$11,470. The month ended with a surplus of \$7,443 (revenues to expenses). The 2022 year-to-date deficit is \$6,121. The budget year to date predicted a balanced budget (no surplus, no deficit). Collections (plate, pledge, and givers of record) continue to lag behind projections by \$16,739 year to date. Expenses were less than budget by \$7,867 year to date.

The restricted funds account ended the month with a balance of \$78,275.49

2022 Outreach to date is \$17,114, which exceeds the total for the year 2021.

The St. John's Endowment Fund stands at \$8,362.27

Steve B. noted the following: (1) Susan Badgio and Jackie Bond will investigate actual water bill amounts for Shady Lane versus what is being paid by the lessor. (2) Fire and Liability insurance increased 9%. (3) Three Restricted Reserve accounts related to the Hispanic Ministry contain the following funds: Hispanic Ministry Miscellaneous _ \$259.03, Hispanic Ministry Salary _ \$1,800, and Hispanic Ministry Auto _ \$347. The Christmas Mailer Restricted Fund contains \$93.95. The School of Healing Prayer Restricted Fund contains \$347. A motion was made to transfer these funds plus \$1,000 from the Flower Fund as follows: \$4,000 to Restricted Reserve and subsequently transferred to the Operating Checking account and funds to cover the Concert Series, the motion was seconded and carried unanimously.

A motion was made, seconded, and the Vestry unanimously approved the Treasurer's Report, subject to audit.

Fr. Eric and Vestry praised Steve Bradley for his many years of faithful service and financial leadership. A search continues for a Treasurer.

Sr. Warden's Report: Linda Fletcher will prepare an overview of Outreach report for the upcoming Parish Meeting. She will oversee a table of information and volunteer opportunities related to Family Promise of Brevard at that meeting. Fr. Eric thanked Linda for her years of service on the Vestry and as Sr. Warden, calling her a good, wise, and trusted officer of the Vestry.

Jr. Warden's Report: Deborah Miller-Caldwell distributed copies of the January 2023 report.

- 1) Roof repairs on the Parish House roof are scheduled to start January 23, 2023. A check in the amount of \$10,583.50 (half of the quoted amount of \$21,167 will be needed when the repairs start.
- 2) Triple D Lawn Service inspected the Memorial Garden lawn. They reported mold in the grass and instructed Richard Huffman how to handle the mold. If unsuccessful, the grass will have to be removed and new sod or mulch will need to be laid.
- 3) Garrett Bradbury, representing the Boy Scouts, power washed a portion of the church before Christmas.
- 4) One light was replaced in the walkway between the Sanctuary and the Parish Hall.
- 5) Florida Bulb and Ballast replaced the 400-watt bulbs in the park's light poles.

Items discussed: (1) Yearly maintenance contract on all AC units were approved and contracts to be executed. (2) For door purchases, (Nick House and Wavecrest property), the Jr. Warden is to communicate expenses via Vestry Chat. (3) The Shady Lane (Nick House) lease renews March 1. The Vestry approved the rate increase to \$900 at that time. The Jr. Warden is to send the notice to lessors and work with Wally Burleson, real estate agent, to update and sign the lease.

Rector's Report:

Fr. Eric thanked those Vestry members who will be rotating off – Linda Fletcher, Penny Perian, and Katie Wilson.

Hispanic Ministry: Fr. Eric re-stated that the Hispanic Ministry continues to be a St. John's initiative, albeit one that has experienced barriers (Covid, lack of Spanish-speaking priest). He continues to communicate with the Diocese in a search for a Spanish-speaking priest or a Lay Hispanic Missioner to help launch this effort.

2023 Budget: Ready for presentation at the Annual Parish Meeting.

Concert Series Update: \$1500 will be needed to fund the effort for February, March, April. The Vestry approved moving funds to that effort from Restricted Reserve.

Funds for music: Dr. Davidson, Music Director, requested \$1500 for tuning and some repair and \$350 for a professional trumpeter for Easter. The Vestry approved use of funds in the Restricted Organ Fund and 2023 budget amounts for these efforts.

Vestry Nominations: Jim Williams, Amy Lacy, and Jack Kenworthy committed to the three-year terms. Kathy Oas agreed to fill one of the two-year terms. Recruitment for the other two-year term continues.

Annual Parish Meeting: Scheduled Sunday February 5, 2023 at 8:30am in the Parish Hall. At that time the Vestry members will be elected, finance report from 2022 and budget for 2023 will be presented. A table promoting Family Promise of Brevard will be present.

Rector's Vacation: January 20-26. Fr. Terry will celebrate and lead the service on Sunday, January 22.

Upcoming meetings for 2023: To be published at February 2023 meeting.