

St. John's Episcopal Church  
610 Young Street  
Melbourne FL 32935  
Vestry Minutes  
December 15, 2022

**Present:** Susan Badgio, Steve Bradley, Linda Fletcher, Jamie Hamilton, Deborah Miller-Caldwell, Kathy Oas, Eric Turner, Katie Wilson

**Absent:** Skip Alcorn, Penny Perian

**Guest:** Jackie Bond

The meeting was called to order by Father Eric at 7:03pm in person and via Zoom, with prayers and remembrances for family, friends, church members and loved ones of the Vestry and the congregation.

**Study:** 1 Timothy 4: 11-16: Tend to the little things to be taken seriously on the big things. Don't let yourself be sold short by non-essentials. As members of the Vestry, be an example – progress is visible to others.

**Minutes from November 2022 Vestry Meeting:** A motion was made, seconded, and the minutes were approved by unanimous vote.

**Treasurer's Report:** Steve Bradley, Treasurer, presented the finance reports for the month and year ending November 30, 2022. Financials contained Summary Comments, Cash on Hand, the Financial Summary, Cash Flow, Restricted Funds Summary, 2022 Outreach Contributions, and a summary of the St. John's Endowment Fund.

Total Cash on Hand is \$125,701. Revenues for the month were \$19,807 against a budget of \$20,275 less than budget by \$468. Expenses for the month, were \$18,577, less than budget by \$144. The month ended with a deficit of \$324 (revenues to expenses). The 2022 year-to-date deficit is \$13,563. The budget year to date predicted a deficit of \$5,556. Collections (plate, pledge, and givers of record) continue to lag behind projections by \$6,038 year to date. Expenses exceed budget by \$3,602 year to date.

The restricted funds account ended the month with a balance of \$40,977.34

2022 Outreach to date is \$16,596, which exceeds the total for the year 2021.

The St. John's Endowment Fund stands at \$8,237.67

Steve B. noted the following: (1) Believes the deficit at the end of 2022 to be over \$10,000.

A motion was made, seconded, and the Vestry unanimously approved the Treasurer's Report, subject to audit.

**2023 Budget:** Steve B. provided copies of the 2023 budget, reviewed details with the Vestry, and answered questions. The following motion was made, seconded, and approved unanimously: In 2023, (a) \$1200 will be moved to the Memorial Garden Restricted Reserve Fund from the Parish Operations Account 81422 to cover the expenses related to maintenance of the Memorial Garden grounds, etc. (b) \$840 will be added to Parish Operations expenses to cover the air conditioning maintenance contract. The 2023 budget projects a \$4,192 deficit.

Fr. Eric and Vestry praised Steve Bradley for his many years of faithful service and financial leadership.

**Sr. Warden's Report:** Linda Fletcher presented the plan for Family Promise of Brevard – St. John's co-coordinators to maintain St. John's participation in the ministry. Linda also summarized recruiting efforts for 2023 Vestry vacancies – 2 declines, 1 considering.

**Jr. Warden's Report:** Deborah Miller-Caldwell distributed copies of the December 2022 report.

- 1) The insurance claim was received

- a) Initial claim payment - \$21,811.12 (to be deposited in Restricted Capital).
- b) Quote from roofing company - \$21,167.00.
  - i) Work can start in 4-5 weeks.
  - ii) Motion made, seconded, unanimously approved authorizing work to proceed up to \$2,000 from Restricted Capital.
  - iii) Work will include replacement of insulation.
  - iv) There may be additional charges based on findings at the time of the repair.
- 2) Nick House old AC unit and hard-ware removed by Brian Isbell (\$250 to him).
  - a) Richard Huffman and Don Millar repaired and cleaned up area
- 3) Nursery toilet repaired
  - a) Seal replaced, fill valve leak repaired.
- 4) Two outside doors will require replacement – one in Nick House (Wavecrest rental) and one in the Shady Lane house rental.
- 5) Triple D Lawn Service contacted regarding broken sprinkler heads due to mowers. They will replace any sprinkler heads broken by mowers.
  - a) Richard Huffman will notify Jr. Warden of mower-broken heads, Jr. Warden will notify Triple D for replacement.
- 6) The Memorial Garden was vandalized – broken bench, toppled trellis.
  - a) Jack Lester repaired the bench
  - b) Trellis and vine still down.

Items discussed: Parish Hall roof (see above) and yearly maintenance contract on all AC units which were approved.

#### **Rector's Report:**

Scout Troup 300: St. John's will charter the troop. St. John's now charts 2 Boy Scout troops and 1 Cub Scout pack). The troop will cover liability insurance. St. John's will not be able to host meetings or store their equipment and this has been made clear.

Stewardship 2023: 40 pledgers. Half increased pledge amounts. 2 former pledgers returned. Overall St. John's lost \$30,000 from reduced or lost pledges.

Concert Series Update: No update.

Delegates to 2023 Diocesan Annual Convention: Jamie Hamilton, Kathy Oas, Linda Fletcher elected by Vestry proclamation.

Annual Parish Meeting: Scheduled Sunday February 5, 2023 at 8:30am in the Parish Hall. At that time the Vestry members will be elected, finance report from 2022 and budget for 2023 will be presented.

Holiday Schedule: December 18 – Parish Luncheon; December 24 – Christmas Eve Worship; December 25 – Christmas Day Worship (Rite I); January 1, 2023 – Lessons and Carols; Friday, January 6, 2023 – Epiphany (multi-churches at St. John's).

Rector's Vacation: January 20-26. Fr. Terry will celebrate and lead the service on Sunday, January 22.

Other Business: Jamie Hamilton would like to initiate and lead Vespers once/week on Thursdays.

Following prayer, the meeting was adjourned at 9:10pm

Upcoming meetings for 2022: Jan 19, 2023.