

St. John's Episcopal Church
610 Young Street
Melbourne FL 32935
Vestry Minutes
August 18, 2022

Present: Skip Alcorn, Steve Bradley, Linda Fletcher, Jamie Hamilton, Deborah Miller-Caldwell, Mike Milner, Kathy Oas, Eric Turner, Katie Wilson

Absent: Susan Badgio, Penny Perian

The meeting was called to order by Father Eric at 7:05pm in person and via Zoom, with prayers and remembrances for family, friends, church members and loved ones of the Vestry and the congregation.

Study: 1 Timothy 2: 1-7: Leaders exert influence on everyday lives. They have an appropriate role in community leadership.

Minutes from June 2022 Vestry Meeting: There being no changes or edits, a motion was made, seconded, and the minutes were approved by unanimous vote.

Treasurer's Report: Steve Bradley, Treasurer, presented the finance reports for the month and year ending July 31, 2022. Financials contained Summary Comments, Cash on Hand, the Financial Summary, Cash Flow, Restricted Funds Summary, 2022 Outreach Contributions, and a summary of the St. John's Endowment Fund.

Total Cash on Hand is \$136,501. Revenues for the month were \$18,944 against a budget of \$17,325 exceeding budget by \$1,619. Expenses for the month, were \$24,688 exceeding budget by \$1,694. The month ended with a surplus of \$75 (revenues to expenses). The 2022 year-to-date deficit is \$13,271. The budget year to date predicted a deficit of \$6,081. Collections (plate, pledge and givers of record) continue to lag behind projections by \$2,634 year to date. Expenses exceed budget by \$5,062 year to date.

The restricted funds account ended the month with a balance of \$58,179.23.

2022 Outreach to date is \$11,584.

The St. John's Endowment Fund stands at \$8,295.84.

Steve indicated expenses related to Parish Operations, and Parish Facilities exceeded budget. These included expenses related to FPL expenses on rentals (summer months paid by St. John's), office and paper supplies, music expenses, kitchen supplies and Altar Guild supplies. He also reminded the Vestry of increased income coming from rental properties in the fall.

Steve requested Vestry approval to move \$347 from the Restricted Reserve account to the Capital Projects account to pay for the sprinkler repair. A motion was made, seconded, and carried unanimously approving the funds move. The Vestry reviewed the accounts in Restricted Funds, discussing the pros/cons of funds held in accounts that are currently inactive. Linda Fletcher identified potential excess funds in Youth, Covid-19 Grant, and the Hispanic Ministry that should be considered for re-assignment. A discussion about the intent of the Covid-19 Grant and how to use it was held. No decisions were made at this time.

A motion was made, seconded, and the Vestry unanimously approved the Treasurer's Report, subject to audit.

Sr. Warden's Report: Linda Fletcher provided a brief update on the Family Promise Hosting. She emphasized the need for additional volunteers.

Jr. Warden's Report: Deborah Miller-Caldwell distributed copies of the July/August report.

Additional items discussed:

- (1) In response to the Boy Scouts request to erect a flag pole in the park, the Vestry agreed the best location would be near the gazebo. Deborah will obtain answers regarding flag maintenance and solar-powered lightening for the flag.
- (2) In response to Wavecrest's request to rent the extra room in Nick House, the Vestry agreed to \$975 total rent of all spaces in Nick House (excluding extra use of the parish hall, which will continue at \$150 per months for the months it is used) which will increase again next year. Deborah will work with volunteers to get the space vacated and cleaned, targeting August 27 for the bulk of that activity.
- (3) The air conditioning for the Nick House rental space is reported as sub-par. Deborah will have a contractor evaluate the problem and what is needed.
- (4) Kathy Oas was recognized and thanked for cleaning the Music Minister and Finance offices.
- (5) The carpet in the Music Minister office is reported to be in bad shape and the floor will need attention.
- (6) The need for a Coffee Hour Coordinator was suggested.
- (7) October was proposed for scheduling a yard clean-up day.

Rector's Report:

Leadership Training to Growing Servants: The program will begin Thursday, October 6. It will be ½ Bible Study and ½ discussion of ways to become involved in and with the church. It will continue on the first Thursday of each month.

Concert Series: Skip Alcorn and Katie Wilson distributed a Vestry report of the series, including dates and estimated costs. A motion was made to move \$1,000 from the Restricted Fund Youth Account to the Concert Series account to cover costs. The motion was seconded and carried unanimously.

Ten (10) Year Plan Review: The church property will be evaluated for future needs.

Rector's Remaining Vacation: Fr. Eric will be using one week of vacation August 29-September 5, returning September 6th. A Supply Priest will cover Sunday September 4. Fr. Eric's final week of 2022 vacation will be taken after the Christmas holidays.

Re-opening Considerations: New Diocesan Covid policies are expected but have not yet been published.

Other Business: The Christmas Brunch date will be December 18th. Epiphany will be July 6, 2023 and will return to multi-church participation.

The Hispanic Ministry continues to lack availability of a Spanish-speaking priest or deacon close enough to drive to facilitate. In the near term, the program remains dormant.

Following prayer, the meeting was adjourned at 9:05pm.

Upcoming meetings for 2022: Sep 15, Oct 20, Nov 17, Dec 15, Jan 19, 2023.