

St. John's Episcopal Church
610 Young Street
Melbourne FL 32935
Vestry Minutes
May 18, 2022

Present: Susan Badgio, Steve Bradley, Linda Fletcher, Jamie Hamilton, Deborah Miller-Caldwell, Kathy Oas, Lee Steinger, Eric Turner, Katie Wilson

Absent: Skip Alcorn, Mike Milner, Penny Perian

The meeting was called to order by Father Eric at 7:03pm in person and via Zoom, with prayers and remembrances for family, friends, church members and loved ones of the Vestry and the congregation.

Study: 1 Timothy 1: 1-11: This is the first of what are known as the 'Pastoral Epistles – written from a pastor to a pastor. When our faith rests in the purity of our doctrine, we can be in dangerous territory. It comes down to what we do with it. It is important to talk about the things that God has revealed to us. There are essentials we must hold on to – creeds, core convictions. In the fullness of God, two mutually exclusive things can exist.

Minutes from April 2022 Vestry Meeting: The following edits/changes were made:

- Treasurer's Report: Steve Bradley, Treasurer (changed from 'Assistant Treasurer).
- Jr. Warden's Report: \$1,150 for kitchen roof repair and ceiling tiles (changed from \$1,150 for kitchen ceiling tiles)
- A motion was made, seconded, and the minutes were approved by unanimous vote with corrections noted above.

Treasurer's Report: Steve Bradley, Treasurer, presented the finance reports for the month and year ending April 30, 2022. Financials contained Summary Comments, Cash on Hand, the Financial Summary, Cash Flow, Restricted Funds Summary, 2022 Outreach Contributions, and a summary of the St. John's Endowment Fund.

Revenues for the month were \$22,813 against a budget of \$22,944 less than budget by \$131. Expenses for the month, were \$17,378 exceeding budget by \$200. The month ended with a deficit of \$2,016 (revenues to expenses). The 2022 year-to-date deficit is \$9,985. The budget year to date predicted a deficit of \$4,412. Collections (plate and pledge) continue to lag behind projections by \$4,026 year to date.

The restricted funds account ended the month with a balance of \$71,732.84.

2022 Outreach to date is \$9,422.

The St. John's Endowment Fund stands at \$9,403.23.

Steve presented the following updates: (1) Reporting Outreach contributions now reflects giving throughout the year, not just what was given to Outreach that month. (2) In the Restricted Funds Summary, a question was asked about \$1,763.64 under the category, "Youth". This was an individual contribution made toward the youth program, Converge, which has not met since Covid quarantine. Fr. Eric will talk to the person who made the contribution to determine if any changes should be made. (3) Steve asked for the Vestry to approve the following action: Move \$3,200 from the Restricted Reserve into Capital Projects to cover costs related to a new computer (used in worship livestream) and the roof work. A motion was made, seconded, and passed unanimously. (4) A Vestry member expressed concern about the St. John's expenses, the continued shortfall of pledge and plate contributions, and asked if the budget should be re-visited. Lee Steinger proposed a 10 year plan be resurrected as a planning and budgeting tool. A committee of Deborah Miller-Caldwell, Kathy Oas, and Lee Steinger will

meet to work on a 10 year plan. (5) Steve noted that in the category of 'In Kind Contributions', some are going away and St. John's will need to budget for that.

A motion was made, seconded, and the Vestry unanimously approved the Treasurer's Report, subject to audit.

Sr. Warden's Report: Linda Fletcher proposed holding a July 21, 2022 Vestry meeting, in spite of Fr. Eric's absence. General consensus was to move forward with this. The Vestry Secretary will not be available on July 21st so another Vestry member will take minutes. This will be discussed in detail at the June meeting.

Jr. Warden's Report: Kathy Oas and Deborah Miller-Caldwell reported the following: (1) The recently replaced roof is leaking on the Priest Sacristy side, damaging ceiling tiles and paneling. Deborah Miller-Caldwell has continued to communicate with ProTec, the roof contractor, about honoring the warranty work, but they have not responded. Bob Stitzel will contact them. Deborah and Kathy will evaluate the buckled paneling but it is agreed to not take on repair until the roof work is addressed. (2) A team comprised of Marie Salmon, Teresa Chernault, Kathy Oas, and Deborah Miller Caldwell will work on creating an updated campus/facilities use agreement and will develop a process/plan for implementation of terms of the agreement. It was noted that a member of the Vestry should be responsible for evaluation pre- and post- facilities use. (3) Kathy reported the horse trailer parked next to the Shady Lane rental property has been moved. (4) A switch that would be run by the livestream A/V team for dropping/retracting the screen during announcements is still not installed – waiting on a part. The screen continues to be handled within the priest sacristy by someone from the altar. (5) The gazebo in the park was pressure washed but now needs to be sealed. (6) The sprinkler system was reviewed by a contractor Scott Coch. The following estimate was submitted: \$135 for the north side, \$450 for the south/park side, includes parts and labor. Quarterly testing/checking of the sprinkler system is not included in the estimate. Kathy requested Vestry approval for an amount not to exceed \$700 for sprinkler repair. The funds would be moved from Restricted Reserve to Capital Projects. A motion was made, seconded and carried unanimously.

Rector's Report:

Fr. Eric updated the Vestry on the following: (1) Dr. Jerry Davidson, St. John's Music Minister and organist, will begin serving the first Sunday in July (07/03/2022). He will plan all music and will work with Jackie Bond, church secretary, to publish the music in the weekly service bulletins. He continues his search for an intern (teen or pre-teen youth interested in learning to play the organ). Dr. Davidson would like to institute Choral Evensong, a sung worship experience, and invite choirs from area churches to participate. (2) The microphone in the choir loft is to be 'boosted' to improve choir participation in the service. (3) The search for someone to lead the Hispanic Ministry continues and Fr. Eric continues communication with Angel Lopez. The search is limited due to the need to identify clergy available within driving distance of St. John's. (4) Appeals for a coordinator for a Concert Series to begin in the fall have gone unanswered. The plan is for a 4pm-6pm Sunday meal and concert in the park, once per month. Fr. Eric will continue the appeal. (5) The church picnic, scheduled for Sunday, May 31 following the 10am sanctuary-based worship service is still planned. No volunteer has stepped up to act as coordinator so Charlene Turner agreed to spearhead the effort. Plan is for food to be served from the gazebo, participants to bring salad or dessert to share, St. John's will supply hamburgers, hot dogs, and buns. Fr. Eric will ask a parishioner to act as grill master.

Parochial Report: Fr. Eric distributed copies of the annual Parochial Report. To meet diocesan requirements, the Vestry must acknowledge receipt/review of the report. Lee Steinger led a discussion challenging some of the data contained in the report (Communicant Member in Good Standing), citing comparison to the church directory. Fr. Eric described the purpose of the report and the diocesan definitions of data elements and that the Directory is not tied to the membership categories. While still not satisfied, Vestry members did approve receipt of the report, with one approval marked as 'conditional'.

Agreement with Wavecrest: The newly restated agreement with Wavecrest (detailed in the April 2022 meeting minutes and distributed at today's meeting), once signed will go to the Diocese. Wavecrest intends to follow the Brevard Public School Schedule.

Summer Schedule: Fr. Eric had distributed an email to the Vestry on 05/22/2022 detailing his planned time away: 2 weeks of mission leadership July 13 through August 8; 2 weeks of vacation time July 28 – August 10 back in the office. A third week of vacation will be taken August 29 – September 4. Fr. Terry Highland will serve as supply priest. Lee Steininger expressed concern about the amount of time away and the impact on the Family Promise host church schedule (pending). Fr. Eric will contact Family Promise to discuss blackout dates.

Re-opening Considerations: No changes.

Other Business: Lee Steininger reported his attempts to establish a St. John's presence on the Eau Gallie Square during events. To date he has not received a form.

Following prayer, the meeting was adjourned at 9:03pm.

Upcoming meetings for 2022: Jun 16, Jul 21 (possible), Aug 18, Sep 15, Oct 20, Nov 17, Dec 15, Jan 19, 2023. Note: either Jul 21 or Aug 18 will be cancelled.