

St. John's Episcopal Church
610 Young Street
Melbourne FL 32935
Vestry Minutes
April 21, 2022

Present: Skip Alcorn, Susan Badgio, Steve Bradley, Linda Fletcher, Jamie Hamilton, Mike Milner, Kathy Oas, Penny Perian, Lee Steininger, Eric Turner, Katie Wilson.

Absent: Deborah Miller-Caldwell

The meeting was called to order by Father Eric at 7:00pm in person and via Zoom, with prayers and remembrances for family, friends, church members and loved ones of the Vestry and the congregation.

Study: 1 Peter 5: 6-11: To "humble yourselves." means it is not about you, the individual. It is about the service. It is important to recenter ourselves with prayer to re-establish our relationship with God.

Minutes from March 2022 Vestry Meeting: A motion was made, seconded, and the minutes were approved by unanimous vote.

Treasurer's Report: Steve Bradley, Assistant Treasurer, presented the finance reports for the month and year ending March 31, 2022. Financials contained Summary Comments, Cash on Hand, the Financial Summary, Cash Flow, Restricted Funds Summary, 2022 Outreach Contributions, and a summary of the St. John's Endowment Fund.

Revenues for the month were \$20,556 against a budget of \$18,540 exceeding budget by \$1,716. Expenses for the month, were \$17,378 exceeding budget by \$200. The month ended with a surplus of \$3,178 (revenues to expenses). The 2022 year-to-date deficit is \$7,968. The budget year to date predicted a deficit of \$1,908. Collections (plate and pledge) continue to lag behind projections by \$4,490 year to date.

The restricted funds account ended the month with a balance of \$84,234.69.

2022 Outreach to date is \$5,568.

The St. John's Endowment Fund stands at \$9,403.23.

Steve presented the following updates: He has revised the Cash Flow report to align with the Fire/Liability Insurance payments (May to April) (August to July).

A motion was made, seconded, and the Vestry unanimously approved the Treasurer's Report, subject to audit.

Sr. Warden's Report: Linda Fletcher says she was approached by the Seaside Stitchers suggesting St. John's hold a Craft Fair. If the idea gains traction, it will require a committee to organize and plan.

Jr. Warden's Report: Kathy Oas reported the following: (1) A failure of the livestream audio/visual equipment has necessitated the purchase of new equipment and hiring an electrician. (2) A Leak in the kitchen room was evaluated by Melbourne Roofing. They will repair the leak at no additional cost but new ceiling tiles will need to be purchased and installed. (3) The campus sprinkler system needs evaluation and repair. Formerly maintained by Richard Huffman, this will need to be handed off to another resource. (4) A large horse trailer with a For Sale sign and a smaller trailer are parked near St. James House (currently rented). Fr. Eric will address this with the renter. (5) The work on the men's bathroom is complete as of April 15, thanks in large part to Dennis and Bob Stitzel and Sean Hayes. The total cost was \$8,539.28.

A motion was made, seconded, and carried unanimously for the following funds to come from the Restricted Fund to the Capital Account: up to \$1,000 for audio/visual improvements; \$1,150 for kitchen ceiling tiles, additional \$650 for men's bathroom improvement expenses.

Rector's Report:

Fr. Eric updated the Vestry on the following: (1) Nick House (Wavecrest) rent – notification of intent to raise the rent in August was given and accepted. (2) Family Promise requested the use of office space on the St. John's campus one day/week, for 6 hours each day. A Memorandum of Understanding for this arrangement, and after discussion with Vestry, the 'in-kind' donation rate for this arrangement will be \$240/month. (3) Fr. Eric has accepted a request from the Diocese to serve on the Transition Committee for the new Bishop. (4) Efforts to put the Hispanic Ministry back on track continue. (5) The creation of new video film from Palm Sunday and Easter is underway for use on the new church website.

Planning Day Followup: The monthly Concert Series + a meal needs a 'bulldog' to get planning underway and details put in place.

Re-opening Considerations: No changes.

Other Business: None

Following prayer, the meeting was adjourned at 8:55pm.

Upcoming meetings for 2022: May 19, Jun 16, Jul 21, Aug 18, Sep 15, Oct 20, Nov 17, Dec 15, Jan 19, 2023. Note: either Jul 21 or Aug 18 will be cancelled.