

St. John's Episcopal Church
610 Young Street
Melbourne FL 32935
Vestry Minutes
February 17, 2022

Present: Skip Alcorn, Susan Badgio, Steve Bradley, Linda Fletcher, Jamie Hamilton, Mike Milner, Deborah Miller-Caldwell, Kathy Oas, Penny Perian, Lee Steininger, Eric Turner, Katie Wilson.

Guest: Christine Bamberger

Absent: None

The meeting was called to order by Father Eric at 7:03pm in person and via Zoom, with prayers and remembrances for family, friends, members and loved ones of the Vestry and the congregation.

Study: 1 Peter 5: 1- 5: Due to anticipated length of this meeting, this study will be undertaken at the March 2022 meeting.

Welcome new Vestry: Jamie Hamilton, Mike Milner, Lee Steininger: Fr. Eric introduced the new Vestry members.

Orientation: Fr. Eric discussed and emphasized the need for the following:

1. Mutual respect
2. Confidentiality
 - a. Applies to meetings and Vestry email list
 - b. A forwarded email from the original poster of a Vestry or other person must be expressly approved by the original poster before forwarding.
3. By legal opinion, a Vestry vote via Zoom is valid.
4. Speak up at Vestry meetings
5. A guest at Vestry meetings has a seat and a voice, but not a vote
6. Votes
 - a. Voting is not conducted on the principal of unanimity
 - b. Each and all are expected to provide an opinion
 - i. A vote count of 4 to 5 may require more substantial agreement
 1. Plurality
 - c. Eric's Rule regarding abstentions
 - i. Do not abstain just because you don't want to pick a side
 - ii. Allowed if there is a conflict of interest
 - iii. Allowed if you genuinely don't have the information to support a vote.

Fr. Eric distributed and led discussion of the St. John's Mission Statement, Core Values, and Vision Statement.

Election/appointment of Officers:

- **Nominations:** Jr. Warden-Kathy Oas; Ass't. Jr. Warden*-Deborah Miller-Caldwell; Treasurer-Steve Bradley; Ass't Treasurer*-Susan Badgio; Secretary-Katie Wilson. * Not canonical positions.
 - **Call for additional nominations:** None. Nominations closed.
 - **Motion to approve the slate of nominations:** Motion made, seconded, approved unanimously.

- **Appointment of Officer:** Fr. Eric appointed Linda Fletcher as Sr. Warden.

Installation – Date: Vestry members and officers will be installed on Sunday, March 6, 2022 at the 10am worship service during Announcement time.

Vestry Training – March 05, 2022: The Diocesan Vestry training will be held in Winter Park. St. John's participants will leave at 8:15am, expect to return by 5pm.

Vestry Planning Day – A Vestry planning day is scheduled for Saturday, March 19, 2022, 9am to 1pm. Kathy Oas agreed to host the event at her house. This is a relaxed time to plan for the upcoming year. Participants are encouraged to think creatively. The current Vision Statement will be reviewed. Prepare to brainstorm on getting people back to face-to-face worship and events.

Minutes from January 2022 Vestry Meeting: A motion was made, seconded, and the minutes were approved by unanimous vote.

Minutes of the Annual Parish Meeting of January 30, 2022: A motion was made, seconded, and the minutes were approved by unanimous vote.

Treasurer's Report: Steve Bradley, Assistant Treasurer, presented the finance reports for the month ending and year ending January 31 2022. Financials contained Summary Comments, Cash on Hand, the Financial Summaries, Cash Flows, Restricted Funds Summary, 2021 Outreach Contributions, and a summary of the St. John's Money Market account.

Revenues for the month were \$15,013 against a budget of \$17,150 less than budget by \$2,137. Expenses for the month, were \$24,358 exceeding budget by \$2,131. The month ended with a deficit of \$4,268 (revenues to expenses). The 2022 year-to-date deficit is \$4,268. The budget year to date predicted a deficit of \$5,077.

The restricted funds account ended the month with a balance of \$86,102.74. During the month, a deposit of \$10,000 was made by the family of a deceased, requesting it be used for something 'in memorial'. Options discussed included \$1,000 for the Park/Tree fund and remodel of the men's bathroom in the Parish Hall. Plaques are used to acknowledge the memorial.

2022 Outreach to date is \$627. Linda Fletcher will supply Steve with the 2022 Outreach partners through the month of June 2022.

The Money Market Account has a balance of \$76,301.06, interest earned of \$926.44, expenses \$39,625.38.

Steve presented the following updates: (1) The higher-than budgeted expenses for the month were driven by Parish Operations expenses, musician bills, and two months of FPL expenses paid. (2) The Shady Lane James House tenant is current on rent for 2022, state funds for 2021 back rent is in process. (3) After many errors with the current payroll vendor, a change to a new vendor will be implemented.

A motion was made, seconded, and the Vestry unanimously approved the Treasurer's Report, subject to audit.

Sr. Warden's Report: None.

Jr. Warden's Report: Kathy Oas reported the following: (1) The pipe room door replacement began on February 17, 2022. (2) The flat roof on Nick House was cleaned and a silicone sealer was applied. (3) The Waste Management monthly bill has increased. (4) Climatic replaced fuses in the west sanctuary air conditioner. (5) Repair of the damaged west sidewalk will begin in the next few weeks. (6) The Parish Hall combination lock will be temporarily changed to support the quilt event and will be returned to the same combination afterward. (6) Jamie Hamilton was recognized for his work on replacing the Parish Hall lights. In the future, he will repair lights in the sanctuary. (7) Kathy is seeking palms for use during Palm Sunday. She was advised to go to Kim Todd, a flower wholesale operation. (8) Lee Steinger spoke of a leak noticed in the Yellow House. It appears to be intermittent. He offered to cover the cost or repair.

Rector's Report:

Fr. Eric announced the return of Wednesday Soup Suppers during the season of Lent. Each will begin at 5:30pm and end at 7pm. The program portion of the gathering will be available via Zoom but in-person attendance is encouraged. The Vestry will be responsible for the soup at the first Soup Supper on March 9.

Fr. Eric noted that the music under Roberta Stockdale is going well.

Re-opening Considerations: No change from the current state (masks, social-distancing, no common cup, intinction only for communion).

Other New Business: Discussion about future promotional mailers and signs was held.

Following prayer, the meeting was adjourned at 9:04pm.

Upcoming meetings for 2022: Mar 17, Apr 21, May 19, Jun 16, Jul 21, Aug 18, Sep 15, Oct 20, Nov 17, Dec 15, Jan 19, 2023. Note: either Jul 21 or Aug 18 will be cancelled.