

St. John's Episcopal Church
610 Young Street
Melbourne FL 32935
Vestry Minutes
April 19, 2018

Present: Steve Bradley, Bill Chernault, Ben Kendall, Julie Miller, Linda Miller, Kathy Oas, Eric Turner, Katie Wilson

Absent: Linda Fletcher, Hal Martin, Lee Steininger,

The meeting was called to order at 7:15 p.m., by Father Eric with prayers and remembrances for family, friends, and members and loved ones of the Vestry and the congregation.

Minutes from March 17, 2018 Vestry meeting: The minutes were reviewed. A motion was made, seconded and the minutes were accepted with a correction to the adjournment time (10:30 a.m.).

Formation: Nehemiah 1:1-11. The themes are (1) statement of the Lord's protection; (2) the need to be faithful in worship and keeping law; (3) the Lord is faithful and merciful despite ongoing sin.

Sr. Warden's Report: None.

Treasurer's Report: Steve Bradley reported financials for the month ending March 31, 2018. Financials contained Summary Comments, the March 2018 balance sheet, March 2018 Financial Summary and March 2018 Cash Flow, 2018 Restricted Funds Summary, and 2018 Outreach Contributions.

Revenues for the month were \$17,078 against a budget of \$18,025. Expenses for the month (\$22,530) were higher than budget due primarily to paid through July advance funding of Clergy Health Spending Account and higher than expected Parish Operational expenses. The month ended with a \$5,452 deficit (expenses to revenues).

The restricted funds account ended the month with a balance of \$57,282 of which \$49,954 is committed. This leaves a \$9,327 surplus of available funds in this account.

2018 Outreach to date was \$2,893 - \$1,673 to Clergy Discretionary Fund, and \$700 to Habitat for Humanity Apostles Build, and \$520 to God's Pantry.

A motion to accept the Financial Report was made, seconded, and the Vestry approved.

Jr. Warden's Report: Two estimates to replace the red carpet in the sanctuary were received by the Jr. Warden - one for \$4,827, the other for \$9,289 (Flooring America). Kathy Oas will follow up to assess what might be influencing the wide difference in the quotes. The Vestry authorized expenditure of up to \$5,000 from the Memorial Fund, for purchase and installation of new sanctuary carpet.

A new keypad code is being programmed into all St. John's locks.

Report of cockroaches in the Jr. Warden's office will be handled by contacting the exterminator for spraying.

Teresa and Bill Chernault have assumed facility cleaning responsibilities.

While the Vestry had approved \$1400 - \$1500 for the purchase of new projectors for the sanctuary and Parish Hall, Fr. Eric recommended this money be put toward new carpet, because the sanctuary projector is satisfactory for now. The Vestry agreed.

Rector's Report: Fr. Eric reported the Lenten Soup Suppers were well attended and appreciated by parishioners.

Follow up on Electrical boxes: Upon further review, Richard Huffman determined the existing boxes were still functioning adequately and do not present a danger. Upon Fr. Eric's recommendation, the Vestry decided to table the purchase and installment of new electrical boxes for now. A new fire and liability policy might require that they be changed.

Vestry Retreat follow up: As part of the effort to increase St. John's visibility, Linda Miller began gathering information about advertising and article content in local publications. She will summarize her findings, which will be presented at the May Vestry meeting. Brief additional discussion about restarting events like Music in the Park and Block parties were held.

Fr. Eric gave preliminary information from the advertisements running in Google ad words. 6,800 saw the ads, 80 'click through' actions occurred, which cost ST \$1.89 per click through. Additional visibility boosting for Easter with a graphic designed by Shea was put in place.

Parish Retreat follow up: A small percentage of parishioners took part in the retreat; however those who were there actively participated. Following Pentecost, follow up meetings will be scheduled to create action steps around reaching out to the neighborhood.

Healing Prayer class: Fr. Eric reported that a Healing Prayer class based on a program from Christian Healing Ministries (based in Jacksonville) will be offered in the fall by Brenda Cole-Milner.

Long Range Facility plan: The Vestry reviewed the long range facility plan proposal from Lee Steininger, who has offered to develop the plan. General consensus was this was a good idea; however, it would be difficult to assign budget dollars to such a plan. This will be reviewed further at the May meeting.

Summer Schedule: Fr. Eric will be away on mission 07/02 - 07/18 and on vacation 08/03 - 08/23. He will ask Deacon Elizabeth to hold morning prayer for 3 Sundays, and obtain a supply priest for the other 2 Sundays.

Worshiping in Safety seminar: This will be held April 30, 10 - noon, at Hope Episcopal. Fr. Eric plans to attend and welcomed other Vestry members to join if able.

Following prayer, the meeting was adjourned at 9:20 p.m.

The upcoming meetings for 2018: May 17, June 21, July 19 (no August meeting), September 20, October 18, November 15, December 20, January 17, 2019.