

St. John's Episcopal Church

610 Young Street

Melbourne FL 32935

Vestry Minutes

January 18, 2018

Present: Anneke Bertsch, Steve Bradley, Bill Chernault, Linda Fletcher, Hal Martin, Sarah Kendall Julie Miller, Kathy Oas, Fred Scheunemann, Eric Turner, Katie Wilson

Absent: None

The meeting was called to order at 7:02 p.m. by Father Eric with prayers and remembrances for family, friends, and members and loved ones of the Vestry and the congregation.

FORMATION: Nehemiah 2:1-10. When faced with a difficult undertaking, Nehemiah, a person with a solid reputation of goodness and trustworthiness, first called upon the Lord, acknowledged sovereignty of the King, then stated his request, in spite of being very afraid. That which he asked for, and more, were granted. A Vestry, called upon to make difficult decisions and perform difficult tasks, should follow this example.

Minutes of the Vestry meeting, December 14, 2017: The minutes, including the Housing Resolution, were reviewed. A motion was made, seconded, and the minutes were approved

Treasurer's Report: The Treasurer reported financials for the month and year ending December 31. Financials contained Summary Comments, the December 2017 balance sheet, December 2017 Financial Summary and December 2017 Cash Flow, 2017 Restricted Funds Summary, 2017 Outreach Contributions, and recommendations for St. John's surplus allocations.

Revenues for the month were \$22,827 against a budget of \$22,668. For the year 2017, revenues (\$211,158) were \$3,840 better than budget (\$207,318), even with 30% of pledges unfulfilled for 2017. Expenses for the month (\$22,032) were higher than budget by \$987 due primarily to higher than budget parish operation expenses. 2017 year end expenses were \$4,284 lower than budget.

2016 Cash Flow ended with a \$9,674 deficit. 2017 Cash Flow ended with a \$864 surplus.

The restricted funds account, ended the month with a balance of \$40,743 of which \$28,740 is committed. This leaves a \$12,000 surplus of available funds in this account.

2017 Outreach was an all-time high of \$13,731. This is the highest amount since we began the monthly outreach focus collections over 10 years ago.

With a \$15,864 surplus (\$864 surplus in the general fund, plus \$15,000 from 2 unexpected, one time gifts given in the last 6 months), the Treasurer proposed to allocate the surplus as follows: \$5,000 to Capital Improvements Fund, \$3000 toward the anticipated 2018 budget deficit (to be placed in the Operating Reserve account), \$1,000 to park tree replacement, \$3,000 toward 2017 prior year deficit reduction, and a \$3,864 increase to the 2018 reserves. The proposal was discussed by the Vestry. A motion to approve

the Financial Report was made, seconded, and the Vestry approved. A motion to accept the surplus allocation plan was made, seconded and accepted.

Sr. Warden's Report: 5 candidates for the 3 open Vestry positions are on the slate and elections will be held at the Parish Annual meeting on Sunday, January 28, 2017. The candidates are Anneke Bertsch, Kathy Hoffman, Ben Kendall, Linda Miller, and Lee Steininger.

Jr. Warden's Report: Kathy Oas prepared a detailed Jr. Warden's report and it is available for review.

Last month, the Vestry approved up to \$1,000 out of an account to be named at the December meeting for the repairs in the Altar Guild Sacristy. To date the paneling has been replaced and carpet is forthcoming. The expense is expected to come in under the \$1,000 limit.

A heat source for St. James house was discussed but is still inconclusive. Family Promise guests can be sheltered in other church facilities, if required.

Bill Chernault, Doug Ludwig, and Richard Huffman are to meet to go over the layout and maintenance of the newly installed irrigation system in the park. A professional landscaper will be reviewing the park for optimal tree species recommendations.

Repair of the roof in Fr. Eric's office will be a much-needed future project. A contractor who's bid had been accepted has not done the work or returned calls so a new contractor will be sought.

Rector Report: The dates for the Parish Retreat have been moved up to April 6-8. Planning will begin January 28th with those who signed up.

The final 2018 budget was presented reflection 4 additional pledges, which did not change the numbers as these pledges were already anticipated as "givers of record." No action required.

Annual Parish Meeting, January 28, 2018: The agenda was distributed and reviewed by the Vestry. The balloting procedure for Vestry candidates was outlined.

Fire and Liability Insurance: Earl Pickett, CFO for the Diocese, is pursuing a new insurance package to make available to the parishes, so St. John's will await the results of that work.

The upcoming meetings for 2018: February 15, March 15, April 19, May 17, June 21, July 19, (no August meeting), September 20, October 18, November 15, December 20, January 17, 2019.

There being no further business, the Vestry meeting was adjourned with prayer at 8:46 p.m.